



# Lee County ETSB

## Meeting Minutes

March 28, 2024 3:30 PM

**Meeting called by:** Chairman Buskohl **UNAPPROVED**

Monthly Board Meeting

**Attendees:** 911 Commissioners; ETSB Director, Shelley Dallas

- **Call to Order**

Chairman Buskohl called the meeting to order at 3:32 pm at the Lee County ECC; roll call as follows:

Ryan Buskohl	05-16-2025	Present presenting <b>Medical</b>
Keane Hudson	12-01-2023	Present representing <b>Lee County Board</b>
Steve Gilmore	05-16-2025	Present representing <b>Fire District</b>
Pat Hilliker	05-20-2024	Absent resenting <b>Fire District</b>
Jesica Knipple	Sheriff's Designee	Present representing <b>Lee County Sheriff</b>
Mike Koppien	05-20-2024	Absent representing <b>Law Enforcement</b>
Kevin Lalley	05-16-2025	Absent representing <b>At Large</b>
Steve Howell	06-14-2025	Present representing <b>Law Enforcement</b>
Josh Tucker	05-20-2024	Absent representing <b>Medical</b>

Absences excused. Jesica Knipple was appointed Secretary ProTem in Secretary Tucker's absence.

- **Prior Minutes**

Motion by Hudson, second by Gilmore, that the minutes from the January 24, 2024, ETSB meeting be approved and published. Motion carried unanimously.

**Treasurer's Report:** Midland Operating Account: \$60,361.44; NG911 Reserve (Sauk Valley Bank): \$861,596.55, Investment CDs (4): \$1,250,000.00; Total ETSB Funds: \$2,171,957.99. Motion by Gilmore, second by Howell, that the treasurer's monthly balance report be approved. Chairman Buskohl called for discussion; there being none, motion passed unanimously.

- **Claims:** Claims were reviewed. Howell made a motion, seconded by Knipple, that claims, including those paid in vacation, totaling \$56,018.51 be approved and ordered paid. Chairman Buskohl called for further discussion; there being none, the vote was called for as follows:

Keane Hudson	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Jesica Knipple	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Mike Koppien	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Kevin Lalley	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Josh Tucker	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Ryan Buskohl	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Steve Gilmore	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Pat Hilliker	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Steve Howell	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>

- **Committee Reports**

- **Executive:** Chairman Buskohl advised after the Executive Committee met in early February, minor modifications to the current dispatch services agreement were sent to Lee County Chairman Olson and Sheriff Whelan. Changes entailed removing the paragraph reference landline surcharge which is no longer in effect, removing scheduling from ETSB duties, and adding an annual review; awaiting response.

The Executive Committee authorized an additional CD in the amount of \$500,000.

- **Property:** Efficiency furnace in the garage bays was installed and running well.

- **Public Education/Training:** Jes Knipple reported that she accompanied City Fire Department to Washington School on February 21<sup>st</sup> to get a better idea of what education they are providing to coincide with 9-1-1 education. TC Hicks and Bryant attended the 2 ½ day MABAS Summit and TC Ehlers attended an Enhanced Caller Management class funded by the ETSB. A brief synopsis of each training was included in the agenda packet for review. The PowerPhone integration and training with the Flex CAD system is scheduled for the end of May.

- **Legislation:** Bills regarding CESSA implementation request extension to July 1, 2025. There is a Region 1 CESSA workshop scheduled in DeKalb County on April 12<sup>th</sup>; Director Dallas and Chief/Chair Buskohl will be attending.

- **Old Business:** Transition to the AT&T ESInet tentatively set for early part of June.

- **Board Member/ECC Staff Comments:**

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- **Adjournment:** Meeting adjourned at 3:48 pm. The next ETSB meeting will be held **May 16<sup>th</sup> 2024 at 3:30** pm at the Lee County ECC.

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Jesica Knipple, Secretary ProTem